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Australia Awards

DEVELOPMENT AWARDS

PHD SCHOLARSHIPS FOR AGRICULTURE-RELATED STUDY COMMENCING IN AUSTRALIA IN 2013

Consult www.adsafrica.com.au for more information

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INTRODUCTION

The Australian Government is offering 20 PhD-level Australia Awards (Scholarships) to candidates from eligible African countries for agriculture-related studies commencing in Australia in 2013. The scholarships are for study in Australia at an Australian university; however it is preferred that any field research is undertaken primarily in Africa.

The research topics of successful applicants will demonstrate a contribution to improving food security in Africa through increasing agricultural productivity, improving rural livelihoods through functioning of markets and trade, and/or building the resilience of communities most vulnerable to food insecurity. In addition, topics should demonstrate direct relevance to the research or development objectives of one or more of the three Australia-Africa Agricultural Partnerships being funded under the Australian Food Security Program in Africa (ACIAR - CIMMYT; CSIRO - CORAF; and CSIRO – BecA). Information on these programs can be found at the following websites:

- AusAID-BecA, <http://hub.africabiosciences.org/>
- AusAID-CORAF <http://www.csiro.au/Organisation-Structure/Flagships/Sustainable-Agriculture-Flagship/African-Food-Security-Initiative.aspx>
- ACIAR-CIMMYT <http://aciar.gov.au/projects/multilateral/2012>

Applicants must be a citizen of one of the following eligible African countries: Benin, Burkina Faso, Burundi, Cameroon, Chad, Egypt, Ethiopia, Ghana, Kenya, Liberia, Malawi, Mali, Mozambique, Niger, Nigeria, Rwanda, Senegal, Sierra Leone, Tanzania, The Gambia and Uganda.

Scholarships cover airfares to Australia, tuition fees, medical cover, a living allowance and a return airfare to the awardee’s country of citizenship/residence in Africa in order to carry out fieldwork/research, a



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contribution to research costs, and yearly reunion airfares (where applicable). Female applicants and people living with disabilities are encouraged to apply.

Study in Australia is subject to the successful applicant being issued with a visa by the Australian Department of Immigration & Citizenship (DIAC). As part of the visa application process, immigration authorities require candidates to undergo a full medical examination.

Information about priority sectors, target groups and compliance criteria for the scholarships is outlined in the attached 'Desired Applicant Profile'.

Applicants from eligible countries who meet the criteria outlined in the 'Desired Applicant Profile' should submit a completed PhD Preliminary Application Form and all other supporting documents by email to applications@adsafrica.com.au; or by hardcopy to Australia Awards in Africa, Private Bag X38, Hatfield, Pretoria, 0028, South Africa.

Applicants may download the application form and other documents from the Agriculture PhD page of the Australia Awards in Africa website, www.adsafrica.com.au or by sending an e-mail to enquiries@adsafrica.org.

If you are submitting your documents by email, please ensure that the subject line in your email includes your name, country and is clearly labelled "2013 PhD Application". Ensuring that filenames for electronic documents are descriptive will assist in the efficient management of your documents. For example, include your name, the award you are applying for and a clear descriptor for the type of document, such as "John Smith, PhD, Masters Transcript.doc". Non-descriptive filenames such as "Scan 001.pdf" or "Mary 1.doc, Mary 2.doc" should be avoided.

Failure to complete the Preliminary Application Form accurately and submit all required documentation may result in your application not being considered.

The **deadline for submission** of preliminary applications and all supporting documents is 30 April 2012.

An independent selection panel, including representatives from the Government of Australia, will shortlist the candidates who best meet the criteria listed in the 'Desired Applicant Profile'. This will be undertaken during May 2012.

If you have not been contacted by the end of June 2012 for an interview, you may consider your application to be unsuccessful. Only short-listed applicants will receive further communication.

Short-listed candidates will be invited for a face-to-face interview to be held in July 2012.

The Australian Government reserves the right to vary the number and conditions of scholarships available.



DESIRED APPLICANT PROFILE – AGRICULTURE PHD AWARDS

<p>Target Group</p>	<ul style="list-style-type: none"> ▪ You are an agricultural researcher currently employed within an African national agriculture research system including a National Agricultural Research Institute (NARI), University, international research institute or regional equivalent in Africa. ▪ You wish to undertake doctoral level studies leading to the award of a PhD through an Australian institution: <ul style="list-style-type: none"> ○ in order to advance a field of study that is a formally recognised priority for your government/employer; and ○ that directly benefits existing, planned or desired research and development efforts of a NARI, University or regional equivalent system. ▪ You are proposing a research topic that will contribute to improving food security in Africa through increasing agricultural productivity, improving rural livelihoods through functioning of markets and trade, and building the resilience of communities most vulnerable to food insecurity. ▪ In addition, the proposed field of study/research should also be: <ul style="list-style-type: none"> ○ reflective of national and regional priorities in Africa; and ○ of direct relevance to the research or development objectives of one or more of the three Australia-Africa Agricultural Partnerships being funded under the Australian Food Security Program in Africa (ACIAR - CIMMYT; CSIRO - CORAF; and CSIRO - BecA). ▪ You have a clear vision for how you will use the knowledge gained and research undertaken through the PhD to improve policy and practice in your home country or region in the proposed field of study/research. You will also demonstrate potential to make a future contribution to development in your home country, including a commitment to return to your current employment following completion of the award. ▪ You have a possible research proposal and in-principle support from an Australian university supervisor and African counterpart institution supervisor. ▪ Female candidates are encouraged to apply. ▪ People living with a disability are encouraged to apply.
<p>Eligibility</p>	<ul style="list-style-type: none"> ▪ A citizen of one of the following eligible African countries: Benin, Burkina Faso, Burundi, Cameroon, Chad, Egypt, Ethiopia, Ghana, Kenya, Liberia, Malawi, Mali, Mozambique, Niger, Nigeria, Rwanda, Senegal, Sierra Leone, Tanzania, The Gambia and Uganda. Applicants must normally be a resident in their country of citizenship, however some exceptions may be accepted (refer to eligibility criteria (b) on page 8 below) ▪ Satisfy the minimum eligibility criteria for Australian Development Scholarships (attached), including meeting Australian tertiary institution entry requirements. In most cases this will require that candidates possess a qualification that is assessed to be the equivalent to an Australian Masters degree and be able to demonstrate a capacity to undertake independent research. ▪ Preference will be given to those with two years relevant post-Masters work experience relevant to the proposed field of study. ▪ English proficiency of a standard at least equivalent to IELTS 6.5 with no band



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	score less than 6.0. Note that some universities will require a higher score (if required, the further English language proficiency testing will be facilitated by the Australian Government if you are short-listed for a selection interview).
Support Service Options	<ul style="list-style-type: none">▪ Provision of limited English Language Training may be available on a case-by-case basis▪ Provision of course research support for short-listed candidates▪ Special needs assistance as deemed appropriate on a case-by-case basis▪ Standard Australian Development Scholarship entitlements for awardees



GENERAL GUIDELINES FOR PHD APPLICANTS

Please note that these guidelines are summarised. Please refer to the Scholarships Handbook at <http://ausaid.gov.au/scholar/publications.cfm> for further detailed information.

Award Conditions

1. Study at Doctorate level (PhD) may be subject to partner government approval. Normally, approval is given only where the applicant occupies, or is expected to occupy, a senior position requiring individual research or the supervision and training of other researchers in a research organisation (e.g. university or research centre) in the applicant's home country.
2. Applicants wishing to undertake a PhD must undertake the initial investigation to locate an appropriate supervisor. Australian higher education institutions' websites identify their area of research strength.
3. Evidence will be required, either at the time of application or definitely before sending a Request for Placement to an institution, that the applicant has communicated with a potential supervisor at an institution in Australia and has received their in-principle agreement to the research proposal and their capacity to supervise the applicant. This will not guarantee an offer from that institution, but it will help the institution's research committee's consideration of the application.
4. The Scholarship for a PhD is for a maximum of four (4) years. [Note: Extensions to the maximum duration of any Scholarship may only be considered under very exceptional circumstances].
5. Fieldwork may be carried out in the home country or the country where you or your home / partner institution is conducting research, for a maximum period of one (1) year. The remaining period of study will be based in Australia.
6. AusAID will make a contribution to research costs up to a maximum of A\$10,000 per scholar. Please see below for details.
7. Yearly reunion airfares, in addition to the contribution to research costs, are available to candidates who are unaccompanied while in Australia.

HOW TO APPROACH YOUR RESEARCH PROPOSAL

1. Review the PowerPoint file, which is located on the Agricultural PhDs page at www.adsafrica.com.au.
2. If you are currently working with, or have access through your professional, scientific and/or academic networks to Australian-based scientists or researchers working in a relevant field, you should approach them for assistance with preparation of your research proposal and for introductions to potential academic supervisors.
3. Prepare a brief outline of a proposal for your field of research – see below for details.
4. When preparing your proposal you need to consider the fact that Australia has strict quarantine laws. This means there are restrictions on the import of animal and plant material into Australia and, where import is possible, it may require lengthy and expensive treatment that may affect any trial results. In some cases Customs may refuse to allow materials to be imported, particularly if there is the risk that they may carry disease, fungus or other contaminants that may adversely affect Australia's ecosystem. In the absence of certain microorganisms, plants and animals in Australia, it may not be possible to work on your target species in Australia and this should be determined by applicants prior to writing the project outline.



5. Identify an appropriate Australian university which specialises in your proposed area of study. To do this you may consult <http://www.adsafrica.com.au/institutions.php>, use the Australia Awards Course Information Guide, the web or send questions to the Course Research Adviser, (enquiries@adsafrica.org) for further guidance.
6. Remember to check the geographical and climatic characteristics of the location in which you intend to undertake your agricultural field work. Ensure that they are compatible with the geographical and climatic characteristics of the area to which the findings of your research will be applied.
7. Before talking or writing to a potential supervisor you should:
 - a. Familiarise yourself with the work being undertaken in the core Australian aid programs in Africa:
 - AusAID-BecA, <http://hub.africabiosciences.org/>
 - AusAID-CORAF <http://www.csiro.au/Organisation-Structure/Flagships/Sustainable-Agriculture-Flagship/African-Food-Security-Initiative.aspx>
 - ACIAR-CIMMYT <http://aciarc.gov.au/projects/multilateral/2012>
 - b. prepare notes that set out the research problem, explain why it is important, and what you hope to achieve by doing the research
 - c. read around the research topic from the most current literature
 - d. note research methods used in the literature that may be useful
 - e. consider where your research will be conducted
 - f. if the research requires human participation, identify potential groups to engage with, and how you would gain access to them
 - g. prepare some questions to identify a match between the potential supervisor's research interests and experience, and your own interests and experience.
8. Once you have identified one or several potential universities and carried out the steps in 7 above, locate suitable research staff who may be potential supervisors. Most university websites will have links directing you to opportunities for postgraduate research. The Course Research Adviser will also be able to provide contact details.
9. Contact the appropriate Australian university research staff member with a courteous letter or email. Inform them that you are a potential AusAID-funded PhD scholar, and ask if they could look at your proposal to consider being your supervisor, or identify someone whom they feel may be able to assist you. The supervisor may then assist you to further develop your proposal.
10. If you are planning to do research in your home country you will need to identify an in-country supervisor. The Australian university supervisor will need to approve this nomination. They may know someone with whom their university already has links. Therefore ask the Australian researchers if they have any suggestions. The institution with which you are already working may have someone who can assist you.
11. You may spend only one year of your four year program conducting fieldwork / research in your home country or the country where you or your home / partner institution is conducting research.
12. AusAID may contribute up to A\$10,000 toward the cost of the research activities. The budget for the contribution must be approved by the supervisor. All costs must be accounted for by the supervisor. This will not be a one off cash payment.
13. Once you have identified a supervisor/s and your proposal is complete you should fill in a Preliminary Application Form and submit it on-line in accordance with the guidance at www.adsafrica.com.au. You do not apply to the institution at this stage. You will be informed whether you have been awarded a scholarship; only then will your request for a placement be formally submitted to the university. You will also receive assistance with the remainder of the activities to be undertaken before you travel to Australia, such as visa applications.



Research Proposal Outline

1. The majority of Australian universities offer PhD programs that are based on the candidate undertaking a program of original research. However, the candidate may also be required to undertake a period of formal course work. All PhD applicants **MUST** attach an outline of their research proposal (up to 1000 words) to their preliminary application form. The outline should address the following:
 - 1.1. Proposed Title
 - 1.2. Objectives
 - 1.3. Relationship of this research to previous work in this field (this may be previous work you have undertaken or work undertaken by others)
 - 1.4. Significance and possible application of your proposed research to your country. Research that has potential to contribute to improving food security in Africa through increasing agricultural productivity, improving rural livelihoods through functioning of markets and trade, and building the resilience of communities most vulnerable to food insecurity, are especially encouraged
 - 1.5. Proposed research method and plan including: (a) estimated schedule for completion; (b) plan and schedule of each step in research and thesis writing; (c) details of any planned fieldwork. Successful applicants will be required to submit a research budget at a later stage in the process and prior to commencing their studies in Australia.
 - 1.6. Details of a supervisor at the relevant institution, including a letter or email indicating in-principle support for the research proposal / PhD topic
 - 1.7. Letter from your current employer/partner organisation institution indicating support for the research proposal / PhD topic and also indicating any additional support it will be providing.
2. Institutions may require a more detailed submission from PhD candidates. You will be asked for this later if required. It is in your best interests to prepare a more detailed submission to provide to institutions if requested.
3. You **MUST** also attach **two (2) professional references** in support of your application for a PhD, including at least one from an academic referee.

INFORMATION ON CONTRIBUTION TO RESEARCH COSTS

The contribution to research costs will depend on the submission by successful applicants of a fully-costed research proposal complete with budget. Successful applicants will be required to submit a project budget at a later stage in the process and prior to their commencement of studies in Australia. It is not necessary for applicants to submit a project budget at the initial application stage.

The project budget should not exceed A\$10,000. This proposal and budget should be developed by the successful applicant in collaboration with, and must be approved by, the Australian supervisor (and African counterpart institution supervisor where applicable) and submitted to AusAID, via the Course Research Advisor. The contribution to research costs may include: a return airfare (via the most direct route) to the scholar's home country or country in which they are conducting their research, transport (car hire and other transport as necessary); labour; seeds; fertiliser; machinery / equipment; other inputs, equipment or materials as required to complete the field trials.



GENERAL ELIGIBILITY CRITERIA FOR AN AUSTRALIAN DEVELOPMENT SCHOLARSHIP

To be eligible to receive a Scholarship, applicants must:

- a. be a minimum of 18 years of age at the time of commencing the scholarship in Australia or home country (if preparation training is provided)
- b. be a citizen of a participating country (as listed on AusAID's Scholarship website) and be residing in and applying for the Scholarship from their country of citizenship; exceptions may be considered for:
 - (i) applicants working for their government in a third country
 - (ii) applicants residing in the immediate region
- c. not be or engaged to or be a de facto partner of a person who holds, or is eligible to hold, Australian or New Zealand citizenship or permanent residency, at any stage of the application, selection, mobilisation processes or while on-scholarship in Australia
- d. not be military personnel
- e. not have obtained an academic qualification outside their home country in the 24 months preceding the application closing date, calculated from the date of arrival back in the home country
- f. not be applying for another long-term AusAID scholarship unless they have returned to their home country and resided there for twice the length of the total time that they were in Australia (for example, a previous AusAID scholar who has been on AusAID scholarship/s in Australia for two years will not be eligible to apply for another AusAID scholarship until they have been home for four years)
- g. satisfy any specific criteria established by the applicant's country and/or government of citizenship
- h. be able to satisfy the admission requirements of the institution at which the Scholarship is to be undertaken
- i. be able to satisfy all requirements of the Department of Immigration and Citizenship (DIAC) for an AusAID student visa 576 (more information is available from the DIAC website at www.immi.gov.au)

Note: Applicants must inform the Australia Awards in Africa program of any connection or relationship to staff employed at Posts or with Managing Contractors so that the application may be properly and transparently managed.

The Australian Development Scholarship (Scholarship) Handbook provides detailed information on all aspects of the Scholarship program's operation including selection, processing and managing of Scholarship intakes. Note that the Handbook may be revised and updated by AusAID at any time without notice. The Handbook is available at <http://ausaid.gov.au/scholar/publications.cfm>)



APPLICANTS LIVING WITH A DISABILITY

Australian institutions are able to offer 'reasonable' support to scholars with a disability in order to assist access to study. To assess the likely support needs, appropriate assistance, and the capacity of relevant institutions to provide the assistance, awardees with a disability/special need must provide details of the disability and/or special need when accepting their scholarship offer. This information is bound by Australian privacy laws and will be disclosed only for the purpose of facilitating an accessible barrier-free learning environment.

Modifications to physical or learning environments, including additional educational supports such as sign interpreters and captioning, may be available dependent on the relevant institution's capacity.

AusAID will advise the institution of any special requirements associated with a scholar so that the institution can pass these details to the institution's Disability Liaison Officer prior to the scholar arriving on-campus. Where applicants meet eligibility criteria and are selected for an Australian Development Scholarship, but the preferred institution is not able to provide the assistance requested, other institutions may be recommended.

The Australian Development Scholarship (Scholarship) Handbook provides detailed information on all aspects of the Scholarship program's operation including selection, processing and managing of Scholarship intakes. Note that the Handbook may be revised and updated by AusAID at any time without notice. The Handbook is available at <http://ausaid.gov.au/scholar/publications.cfm>

**AUSTRALIAN DEVELOPMENT SCHOLARSHIP ENTITLEMENTS**

A common set of entitlements apply to all recipients, as follows:	
Tuition Fees	Payment of full academic fees and other fees that are compulsory for all international scholars.
Introductory Academic Program	The provision of a 4-6 week Introductory Academic Program prior to the commencement of studies.
Travel	Payment of a single economy class airfare to Australia and a single economy airfare from Australia to the home country, via the most direct route.
Establishment Allowance (for use in Australia)	A one-off contribution of A\$5,000 towards expenses such as rental bonds, text books, study materials, additional medical insurance, home contents insurance etc.
Contribution to Living Expenses (also referred to as a stipend)	A fortnightly Contribution to Living Expenses (CLE) paid at a rate determined by AusAID (A\$28,000 per annum as from 1 January 2012).
Overseas Student Health Cover (OSHC)	OSHC will be paid by the institution on behalf of AusAID to cover the scholar's basic medical costs. Scholars may purchase, at their own expense, additional medical insurance to cover ancillary services such as dental services, optometry, physiotherapy etc.
If applicable:	
Pre-Course English (PCE)	PCE will be provided to priority candidates, if required, prior to the offer of a scholarship. PCE will be full- time for approximately three months, delivered either in Africa or Australia.
Supplementary Academic Support (also referred to as Tutorial Assistance)	Accrued at a rate of \$500 every 6 months; Provided when essential to improving an AusAID Scholar's performance to ensure their academic success. Supplementary academic support may also be available where a supplementary academic activity is identified as enhancing the Scholar's academic progress and achievement .
Reunion Airfare Entitlement	The reunion airfare entitlement is available to unaccompanied and single Students. Refer to the Australian Development Scholarships Handbook for conditions relating to eligibility and payment of the entitlement.
Fieldwork	One only return economy class airfare via the most direct route may be approved for eligible research scholars to their country of citizenship or within Australia, or to a third country in exceptional circumstances.



SCHOLARSHIP CONDITIONS

In accepting the Scholarship, awardees agree:

- a) to commence the Scholarship in the academic year for which it is offered
- b) to satisfy all visa requirements determined by the Australian Department of Immigration and Citizenship to hold an AusAID Student Visa, as set out at: <http://www.immi.gov.au>
- c) to not hold another Australian Government scholarship, other than an AusAID supplementary award, at the same time as the AusAID Scholarship
- d) to participate in the pre-departure briefing arranged by the relevant AusAID Post in Africa
- e) to participate in the institution's compulsory Introductory Academic Program when they arrive in Australia
- f) to reside in Australia for the duration of the Scholarship (apart from holidays, reunion visits or fieldwork visits)
- g) to undertake only the approved program for which the Scholarship is offered, abide by the rules of the institution, submit all assessment items required for the course and sit examinations, and complete their studies and the Scholarship within the period stipulated in their contract
- h) to not undertake any additional off-scholarship tertiary studies during their time in Australia on the AusAID Student Visa
- i) to liaise with the Student Contact Officer at the institution regarding any proposed changes to the approved program and acknowledge that approval is required from the institution, AusAID and, in some instances, the partner government before making any changes
- j) to obey the laws of the Commonwealth of Australia and the various states and territories and act in a manner that will not bring disrepute to themselves, their family, their country or AusAID and that AusAID may terminate their Scholarship at any time if they break the law or act in such a manner
- k) to advise AusAID immediately, via the Student Contact Officer at the institution, if they marry a person who is an Australian or New Zealand citizen, or is a permanent resident of Australia or New Zealand
- l) to leave Australia and contribute to their home country's development, for a minimum of two years at the completion of their Scholarship in Australia and be aware that any time spent in Australia during the two year exclusion period will extend the end date of the two years accordingly
- m) that they will have a debt to the Commonwealth of Australia for the accrued cost of their Scholarship if they do not leave Australia at the completion of their Scholarship, or if they apply for anything other than a short-term temporary visa to return to Australia within two years of completing their Scholarship
- n) that their Scholarship may be terminated at any time if they fail to make satisfactory academic progress or fail to comply with the laws of Australia or otherwise breach the conditions of the Scholarship, or of the AusAID Student Visa, or if they apply to change their visa type
- o) that AusAID may also terminate their Scholarship at any time if it becomes aware of any behaviour or illegal activities undertaken by the awardee prior to the offer of the Scholarship that they did not disclose at the time of application and which, in AusAID's opinion, would have resulted in their application being rejected had it been disclosed
- p) that information about the awardee and their dependants may be collected by and exchanged between AusAID and others, including Australian Ministers, the Parliament, government agencies, Australian tertiary institutions, partner organisations (including managing contractors and sub-contractors), Australian immigration authorities, medical insurers, medical practitioners, case managers, the Australia Awards alumni network, the home government (where applicable) and other parties relevant for the purpose of promoting and administering the Scholarships or in relation to other development activities
- q) to consent to the Australian Government using and disclosing information about the awardee including, but not limited to, their academic background, study program in Australia and their professional achievements either before or after receiving the Scholarship, in promotional material in hardcopy and on the Internet. Promotional material may include, but is not limited to, media



releases in Australia and in their home country and information circulated to AusAID's offshore Posts and Australian education institutions, concerning the Scholarship

- r) that the awardee understands that the release of personal information is governed by the Privacy Act 1988 (Cth) <http://www.privacy.gov.au/publications/ipps.html>.

Summary of an Awardee's Responsibilities

As outlined in the current Scholarships Handbook, your responsibilities as an Australian Development Scholarship Awardee include:

Prior to departure

- a. You must advise AusAID of any personal or family circumstances (e.g. family or financial problems, medical conditions, etc.) likely to affect your ability to commence the Scholarship on time or to complete the approved course within the Scholarship period.
- b. You must participate in the pre-departure briefing arranged by the relevant AusAID Post in Africa before departing your country of citizenship.
- c. You must not behave in a manner that could be considered unacceptable by Australian community standards.

Travel and entry requirements

Please note that the following are **NOT** provided by AusAID or the Australian education institution and are **your responsibility**:

- a. insurance costs (travel and baggage);
- b. transport costs of your personal baggage (i.e. removal costs either to and from Australia or within Australia), including excess baggage costs;
- c. travel costs for your dependants, to and from Australia or within Australia;
- d. arranging visas and meeting all requirements and costs for family entry to Australia; and
- e. payment of compulsory Overseas Student Health Cover (OSHC) for family members.

In Australia

As a Scholarship Awardee **you must** meet the terms and conditions as set out in the contract.

Your financial obligations

AusAID will provide you with an Establishment Allowance on arrival and a fortnightly Contribution to Living Expenses (CLE). You are responsible for how you budget these funds to pay your own living expenses, including but not limited to:

- a. initial and long-term accommodation costs;
- b. daily travel to and from your place of study;
- c. ongoing costs of living and study, such as food, furniture, textbooks, clothing, entertainment;
- d. costs of medical services not covered by the OSHC;
- e. all costs associated with any family members who visit or accompany you to Australia, including compulsory OSHC for family members;
- f. all costs associated with critical incidents involving family members;
- g. costs of any legal services; and
- h. all costs related to any visa extension that may be necessary.



AUSAID'S CHILD PROTECTION CODE OF CONDUCT

Awardees receiving funds under an AusAID-funded scholarship agree to

- a. treat children with respect regardless of race, colour, sex, language, religion, political or other opinion, national, ethnic or social origin, property, disability, birth or other status;
- b. not use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate;
- c. not engage children in any form of sexual activity or acts, including paying for sexual services or acts;
- d. wherever possible, ensure that another adult is present when working in the proximity of children;
- e. not invite unaccompanied children into their home, unless they are at immediate risk of injury or in physical danger;
- f. not sleep close to unsupervised children unless absolutely necessary, in which case the Awardee must obtain their supervisor's permission, and ensure that another adult is present if possible;
- g. use any computers, mobile phones, or video and digital cameras appropriately, and never to exploit or harass children or to access child pornography through any medium (see also 'Use of children's images for educational/research related purposes');
- h. refrain from physical punishment or discipline of children (excluding own children);
- i. refrain from hiring children for domestic or other labour which is inappropriate given their age or developmental stage, which interferes with their time available for education and recreational activities, or which places them at significant risk of injury;
- j. comply with all relevant Australian and local legislation, including labour laws in relation to child labour; and
- k. immediately report concerns or allegations of child abuse in accordance with appropriate procedures.

Use of children's images for educational/research related purposes

When photographing or filming a child for educational/research related purposes, Awardees must:

- l. before photographing or filming a child, assess and try to comply with local traditions or restrictions for reproducing personal images;
- m. before photographing or filming a child, obtain consent from the child or a parent or guardian of the child. As part of this the Awardee must explain how the photograph or film will be used;
- n. ensure photographs, films, videos and DVDs present children in a dignified and respectful manner and not in a vulnerable or submissive manner. Children should be adequately clothed and not in poses that could be seen as sexually suggestive;
- o. ensure images are honest representations of the context and the facts; and
- p. ensure file labels do not reveal identifying information about a child when sending images electronically.

The onus is on the Awardee to use common sense and avoid actions or behaviours that could be construed as child abuse.